

MINUTES OF THE REGULAR NORWALK CITY COUNCIL MEETING ON 7-02-15 (abridged for publication)

Mayor Phillips called the City Council meeting to order at 6:03 p.m. Present at roll call: Tom Greteman, Erika Isley, Kyle Jackson and Jaki Livingston. Absent at roll call: Eric Delker. (RC = roll call vote)

Mayor Phillips noted Item 10, finalizing the library budget, is moved to the consent agenda.

15-115 Livingston moved, Jackson seconded, to approve the **agenda** as amended. Voice vote carried unanimously.

Terry Hampshire, 906 Elm Avenue, said he wants to thank the council for help with their sidewalk issue and that the Public Works Department did an excellent job.

15-116 Greteman moved, Isley seconded to approve **minutes** of June 18th regular council meeting. Voice vote carried unanimously.

15-117 Motion by Greteman, Livingston seconded, to approve **consent**, which included **tax abatement** applications; **liquor license** for Variety – the Children’s Charity; **block party** at 9350 Lakewood Drive on August 22nd; **appointment** of Tim Hoskins and Seth Zrucky to the CIRDWC Tech Committee; **second reading** of proposed rezoning at 8288 Adams Street; **Resolution 0702-15-057** authorizing disposal of picnic tables; **Resolution 0702-15-058** approving final Norwalk Easter Public Library FY 15-16 budget and the below **expenditures** passed unanimously RC.

ADVENTURE LIGHTING	EQUIPMENT	\$1,293.75	KOCH BROTHERS	RENTAL	\$514.72
AHLERS & COONEY	LABOR AGREE	\$216.00	MANSON, DAVE	PESTICIDE	\$600.00
AIA CORPORATION	CLOTH ALLOW	\$419.90	MARKETA OLIVER	REIMBURSE	\$25.00
AIRPORT SIGNS	AWNING	\$600.00	MATHESON TRI-GAS	SUPPLIES	\$44.22
ALAN WAUGH	WW GRADE 2	\$600.00	MEDIACOM	TELECOM	\$164.90
ALTOONA POLICE	BIKE SCHOOL	\$200.00	MENARDS	SUPPLIES	\$27.61
AMER TEST CTR	INSPECTION	\$200.00	MENARDS	SUPPLIES	\$977.83
APWA AMER PUB WORKS	MEMBERSHIP	\$179.00	MIDWEST	EQUIPMENT	\$1,650.00
BARRACUDA NETWORKS	SPAM FIREWALL	\$1,614.15	MIKE MYER SVCS	MOWING	\$247.20
BRENT WADE	REIMBURSE	\$157.23	MUNICIPAL SUPPLY	SUPPLIES	\$3,562.80
BRETT WEST	JR GOLF	\$1,225.00	N WAR TOWN & CTY	ORD 1505	\$93.78
BRIGHTON HOMES	REFUND	\$650.00	NORWALK SCHOOLS	28E AGREEMENT	\$3,111.00
CALHOUN BURNS	2015 BRIDGE	\$700.00	NORWALK READY MIX	LIMESTONE	\$1,396.00
CARPENTER UNIF	UNIF ALLOW	\$1,714.59	O'HALLORAN INTL	REPAIR	\$98.02
CONFLUENCE	ZONING CODE	\$2,080.00	OREILLY AUTO PARTS	GRADER	\$25.98
DAVIS EQUIP CORP	JAC MOWER	\$579.93	OUR DESIGN	CLOTH ALLOW	\$362.70
DELAGE LANDEN	COPIERS	\$362.78	OVERHEAD DOOR	EQUIPMENT	\$767.00
DES MOINES MPO	MEMBERSHIP	\$8,945.00	PEEK SALES & SERVICE	GRASSHOPPER	\$163.91
DES MOINES STAMP	OFC SUPPLIES	\$28.70	PEPSI-COLA	CONCESSION	\$368.70
DM WATER WORKS	DMWW	\$2,599.76	PITNEY BOWES	SUPPLIES	\$46.74
DORSEY & WHITNEY	LEGAL SERVICES	\$18,500.00	PITNEY BOWES	LEASE	\$114.00
DOWNEY TIRE	KUBOTA	\$77.17	POOL TECH	CHEM	\$2,099.16
ELECTRIC PUMP	OPER EQUIP	\$20,013.88	REAMS SPRINKLER	EQUIPMENT	\$377.78
ER APPARATUS MAINT	REPAIR	\$4,390.47	RITA SCHWARTZ	REIMBURSE	\$60.00
FAMILY MED NORWALK	PRE-EMPLOY PHYS	\$288.00	SAMS CLUB	DARE	\$712.66
FARMERS COOP	SUPPLIES	\$91.25	SCHWAN'S SALES	CONCESSIONS	\$540.03
FARNER-BOCKEN	CONCESSION	\$542.30	SECURITY EQUIP	EQUIPMENT	\$2,159.04
FASTENAL	FASTENAL	\$291.28	SECURITY LOCKSMITHS	SUPPLIES	\$19.50

FED EX	SHIPPING	\$14.19	SENECA COMPANIES	EQUIPMENT	\$363.60
FELD FIRE	REPAIR	\$24.25	SENSUS	RENEWAL	\$1,570.34
FREEDOM TIRE	TIRES	\$740.36	SETH ZRUCKY	LICENSE	\$1,220.00
G & L CLOTH	CLOTH ALLOW	\$528.04	SHRED IT	PAYMENT	\$46.95
GREGG YOUNG	REPAIR	\$202.89	SIMPLEX GRINNELL	BLDG MAINT	\$293.84
HALLETT MATERIALS	SUPPLIES	\$1,166.74	SMITHS SEWER SVC	BLDG MAINT	\$99.15
ILLINOIS FIRE STORE	EQUIPMENT	\$1,937.79	SPRINGER PEST	BLDG MAINT	\$68.00
INDOFF INC	OPER SUPPLIES	\$756.90	STANDRIDGE GROUP	OPER SUPPLIES	\$683.00
INTERSTATE POWER SYS	REPAIR	\$2,743.50	STETSON BLDG PROD	SUPPLIES	\$134.51
IOWA EMS ALLIANCE	TRANSPORT	\$200.00	TERMINIX	BLDG MAINT	\$64.00
IOWA ONE CALL	LOCATES	\$542.70	DM REGISTER	SUBSCRIPTION	\$31.00
JASON EDWARDS	REFUND	\$58.65	TK CONCRETE	WAKONDA	\$86,097.08
JOHN NABLO	REIMBURSE	\$212.00	TOMPKINS IND	EQUIPMENT	\$148.80
JON MENDOZA	REFUND	\$55.55	TRUE VALUE	TILLER SOD	\$116.88
KABEL BUS SVCS	HRA CKS	\$4,598.66	TYLER TECH	PERMITS INSP	\$82.14
KELTEK INC	TAHOE	\$746.29	UNITYPOINT	PRE-EMPLOY PHYS	\$121.00

Councilmember Delker arrived at the meeting.

15-118 Motion by Livingston, Greteman seconded, to adopt **Resolution 0702-15-059** taking additional action with respect to a General Obligation Library Improvement Loan Agreement in a principal amount not to exceed \$240,000 passed unanimously, RC.

15-119 Motion by Isley, Jackson seconded, to remove from table a proposed ordinance regarding food trucks passed unanimously, RC.

15-120 Motion by Greteman, Jackson seconded, to **table consideration** of first, of three, readings of proposed ordinance amending the City of Norwalk Code of Ordinances to specify provisions for food trucks passed unanimously, RC.

15-121 Livingston moved, Isley seconded to **adjourn** meeting at 7:07 p.m. Voice vote carried unanimously.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk

MINUTES OF THE REGULAR NORWALK CITY COUNCIL MEETING ON 7-02-15
(unabridged version)

Mayor Phillips called the City Council meeting to order at 6:03 p.m. Present at roll call: Tom Greteman, Erika Isley, Kyle Jackson and Jaki Livingston. Absent at roll call: Eric Delker. (RC = roll call vote)

Staff present included: Marketa Oliver, City Manager; Jodi Eddleman, City Clerk; Tim Hoskins, Public Works Director; Dustin Huston, Fire Chief; Nancy Kuehl, Parks and Recreation Director; Holly Sealine, Library Director; Greg Staples, Police Chief and Wade Wagoner, Planning and Economic Development Director.

Mayor Phillips noted Item 10, finalizing the library budget, is moved to the consent agenda.

15-115 Livingston moved, Jackson seconded, to approve the **agenda** as amended. Voice vote carried unanimously.

Presentation(s)

There were none.

Welcome of Guests and Public Comment

Terry Hampshire, 906 Elm Avenue, said he wants to thank the council for help with their sidewalk issue and that the Public Works Department did an excellent job.

15-116 Greteman moved, Isley seconded, to approve **minutes** of June 18th regular council meeting. Voice vote carried unanimously.

Consent included **tax abatement** applications; **liquor license** for Variety – the Children’s Charity; **block party** at 9350 Lakewood Drive on August 22nd; **appointment** of Tim Hoskins and Seth Zucky to the CIRDWC Tech Committee; **second reading** of proposed rezoning at 8288 Adams Street; **Resolution 0702-15-057** authorizing disposal of picnic tables; **Resolution 0702-15-058** approving final Norwalk Easter Public Library FY 15-16 budget and **expenditures**:

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15-117 Motion by Greteman, Livingston seconded, to approve **consent** agenda passed unanimously, RC.

Community Entryway Sign

Oliver noted that the most recent community entryway sign discussion was at the study session in January. At that time, council asked for a few variations and RDG was to bring those back for consideration.

Jonathan Martin, RDG, said if the council likes what they are presented, RDG can put the documents together and possibly have construction of the sign completed yet this year. The sign would sit on the east side of Hwy 28 and be seen traveling south on either Hwy 28 or Hwy 5.

Martin then presented a power point showing an option constructed from a man-made stone with the sign being an aluminum enclosure that could be lit from inside. The sign is depicted in the setting that is currently there, but would be enhanced with very low maintenance plantings designed to draw more attention to the signage. There is also potential to have archways constructed that would tie into the current logo and could potentially be continued onto the other side of the road in the future.

Councilmember Delker joined the meeting at 6:13 p.m.

Martin said there is a curve to the sign that can be better seen as traffic drives past. The construction makes it so it would be very difficult to tamper with the sign. He recommends a larger stone portion so that it can be seen from the road. The stone is a concrete foundation with a veneer added. He also provided an option showing trees in the background, but did not recommended this or include cost in the estimate.

Livingston asked for confirmation that the letters are three-dimensional and Martin said yes.

The final variation uses the city logo brand font. Martin said they could play around with the fonts if the council would like. The proposed logo font really brands the sign to Norwalk and the more classic font is a more timeless look that would not need to be changed if the logo changed.

Livingston stated that she likes the timeless font better; and there was consensus on that font.

Greteman said he likes it a lot. He then asked what it would look like if the letters were four feet tall; it is a pretty tall sign, but the letters are only three feet tall. He would like to have less brick and more letter height. Martin said if they are good with the look of the sign, they can start to dial in on the size. Greteman said he wants "Norwalk" to be the most prominent part of the sign.

Martin said if there is approval to move forward today, the construction document phase would happen at the end of August. It could be ready to go by mid-September and be completed in a couple of months. He suggested delay of landscaping until spring.

Martin said the probable cost is \$178,270; and, if this is too costly, there are a few things they could do to save some money, such as skinny it up. Community gateway signs of this size are usually in this cost range.

Phillips asked if the city could look into solar powered lighting. Martin said it would be more expensive up front but would lower operational costs. Greteman said solar panels would detract from the look of the sign.

Isley said she likes the sign but could do without the arches. She likes it without the trees also. Jackson said he agrees with Isley. Phillips and Livingston both stated they like the arches. Greteman said if the city is going to build the arches, he wants to make sure they can be seen. Martin said he likes them because it gives a sense of rolling topography that is so prevalent in Norwalk.

Greteman would like to talk about the big berm on Hwy 5. Because there is confusing interstate signage, he wants to be sure the community entry sign lets people know that Norwalk is right there.

Livingston asked what the next step is and Martin answered to start construction documents.

Public Hearing and Consideration – Library Roof Loan

Phillips opened the public hearing at 6:33 p.m. Eddleman reported the city received no written or oral comment. With no one present wishing to speak, Phillips closed the public hearing at 6:33 p.m.

15-118 Motion by Livingston, Greteman seconded, to adopt **Resolution 0702-15-059** taking additional action with respect to a General Obligation Library Improvement Loan Agreement in a principal amount not to exceed \$240,000 passed unanimously, RC.

Food Truck Ordinance

15-119 Motion by Isley, Jackson seconded, to remove from table a proposed ordinance regarding food trucks passed unanimously, RC.

Greteman asked how people would sell sweet corn. Wagoner responded that section 126.08 indicates those selling fresh fruit or vegetables would not require a license.

Greteman said a food truck should not be within 500 feet of a restaurant without restaurant owner consent. Livingston said she did not understand the restriction because she could open another restaurant next to an existing restaurant. Jackson said that she would then be paying taxes.

Isley thinks the proposed ordinance is burdensome for the City Clerk and onerous on the city to make sure all T's are crossed and I's are dotted. She added that she stops short of wanting to allow food trucks because of the issue, but likes that there is a trial period on it.

Livingston asked why city parks are exempted. Greteman said it is the city's park and we can exempt ourselves.

Greteman said he is fine with saying that food trucks are not allowed in Norwalk.

Jackson said he feels the businesses in Norwalk need to be recognized that they are paying property taxes. He then asked about changing it to be a special use permit and Livingston said that seems to be a good idea.

Greteman said he is okay with the ordinance but does not like the steps that the city would have to go through. He would like to see a more simplified proposal.

Isley said she is at the point of saying no food trucks in Norwalk.

Livingston added that it sounds like, at a minimum, there are concerns.

Isley asked if food trucks are allowed today and Phillips said yes. Dougherty said the city could make it so that they could not be driving around; but require they have an association with a sponsoring restaurant or a business.

Jackson said the city should say no to all and require a special use permit. Greteman said the council needs to set guidelines. Jackson said council could make five or ten criteria to look at, and Greteman agreed.

15-120 Motion by Greteman, Jackson seconded, to **table consideration** of first, of three, readings of proposed ordinance amending the City of Norwalk Code of Ordinances to specify provisions for food trucks passed unanimously, RC. (previously tabled 6/4/15)

Dougherty asked for verification that council is looking for some simple guidelines. Greteman said food trucks cannot be in Norwalk without a special use permit.

Update regarding NCIS projects

Hoskins said Holly Drive has been heavily impacted by the rains; but they are back and working and making good progress now. The water main has been installed, is active and many of the houses have been converted to it. They are now working on stormwater sewer starting at Knoll Drive and working north. They are forecasting that they will have paving done by August 1st.

On Wakonda Drive, things are moving slowly. The fire hydrants are relocated. They are continuing with sub-drain line construction and hoped that sanitary sewer would be well on its way; but they ran into problems with structures that were ordered and are not correct. Isley asked who pays for that and Hoskins said they do.

On Happy Hollow Drive, they discovered some of the cross slopes are not within ADA regulations and are working on some alternatives to address that. The inspector spot checked their forms and they were in compliance before the concrete was poured.

Reports

Livingston introduced a foreign exchange student from France, who is living with them.

Kuehl reported they are having heater problems at the pool.

Huston reported the first overnight shift begins tomorrow night. They are waiting on HVAC to be finalized. Greteman asked if the project is on budget and Huston said yes.

Staples reported last night was the first bike patrol.

Hoskins said development in town is exploding; streets are getting poured all over town.

15-121 Livingston moved, Isley seconded, to **adjourn** meeting at 7:07 p.m. Voice vote carried unanimously.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk